

ST MARGARET'S SCHOOL

**MINUTES OF THE 75th ANNUAL GENERAL MEETING
HELD IN THE LUNCHBOX
ON WEDNESDAY 31 MAY 2023 AT 7.30PM**

PRESENT: The President, 6 other members of Council, members of the School Association, as per the Attendance Book.

MINUTE TAKER: A Beech

PROXIES: Two

APOLOGIES: As tabled

A quorum is declared.

MINUTES OF PREVIOUS MEETING

Minutes of the 74th Annual General Meeting held on 25 May 2022, as circulated, are confirmed.

Moved: D Elfick

Seconded: A Ridgway

Carried

REPORT OF SCHOOL COUNCIL

The President presented a report on the affairs of the School.

FINANCIAL STATEMENTS

The Chair of the Finance and Risk Management Committee, Mr S Pritchard, presented the Financial Statements of the School for the year ended 31 December 2022.

Moved: D Elfick

Seconded: T Pinnock

"That the Councillors' Report and Auditors' Report be received and the Financial Statements for the year ended 31 December 2022 be and are hereby adopted."

Carried

ELECTION OF REPRESENTATIVES TO COUNCIL

As a result of the rotation of Councilors, one vacancy now exists.

No nominations were received.

CHANGE TO THE ST MARGARET'S SCHOOL CONSTITUTION

The Council presents the following resolution to be proposed as a Special Resolution:

That the Constitution of St Margaret's School be amended by:

(a) Clause 3 – Objects of the School

The objects of the school have been updated to include a Preamble that recites the history of the School, highlighting key developmental aspects including incorporation and the development of the Officer campus.

(b) *Clause 6.2 – Ordinary Members*

The definition of an Ordinary member has been clarified to be a parent or guardian of a current pupil of the school.

(c) *Clause 7.1 - Cessation of Membership*

This clause has been amended to confirm that membership of the School Association ceases when the parents/guardians no longer have a student at the School or an individual who is a director ceases to be a director.

(d) *Clause 8.3 - Life Governors*

This clause prescribes a mechanism for the Council to withdraw an individual's appointment as a Life Governor.

(e) *Clause 9 - Supporting Bodies*

This clause removes the Parents & Friends as a supporting body.

(f) *Clause 12.2 – Composition of the Council*

The composition of the Council has been modified to remove the appointed representative of the Parents & Friends Association.

(g) *Clause 12.3 / 12.5 – Term of Council Members / Office Bearers*

To reflect contemporary best governance practice, Office Bearers now have a fixed term of tenure in congruity with directors. The President's term, and up to two (2) other directors may have their term extended to assist with succession planning.

(h) *Heads of School*

Clause 20 in the current constitution that prescribes Council involvement in the appointment of the Heads of School (Junior; Girls and Officer) has been removed.

(i) *Number and sequencing of clauses to reflect the above changes*

The constitution includes numerical and consequential amendments to reflect the substantive amendments prescribed above.

The Chair and Council explained the rationale for the changes to the constitution. Explained that the Council is responsible for the Governance of the School, the Principal and Executive Team are responsible for the operations of the School. A person is eligible to be on both Parents and Friends Committee and Council.

Moved: J Zuill (as proxy for R Linedale)

Seconded: R Shaqqur

Carried

GENERAL BUSINESS:

CLOSE OF MEETING:

There being no further business, the President closed the meeting at 8.07pm

President:

Date: